

# MMS 101

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## *The FAQs*



# PRINCIPALS & COUNSELORS

School Principal

Ellen Green

Grade-Level Principals and Counselors

6<sup>th</sup> Grade – Joe Roth and Jennifer Buchert

7<sup>th</sup> Grade – Lee Ann Berk and Liz Rushing

8<sup>th</sup> Grade – Hillary Hiler and Michelle Perkins

# SCHOOL CLINIC

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Nurse: Becky Ruiz, RN, MSP, CPPE

Nurse Assistant: Marian Gary

Nurse Ruiz will give much more information during the PTA meeting immediately following this meeting.

# OFFICE STAFF

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Laura Payne – Administrative Assistant

Trish Zweighaft – Assistant Principals' Secretary

Janeth Carmona - Counselors' Secretary

Ave Duran – Attendance/Registrar

Kim Devaney - Textbook Clerk

Elizabeth Pocevic - Support Specialist

Jennifer Mikes - Support Specialist

Ida Chan - Support Specialist

# ATTENDANCE

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- Attendance/Registrar: Avelicia Duran, [avelicia.duran@springbranchisd.com](mailto:avelicia.duran@springbranchisd.com)
- Sick student: call (713-251-3900) or email Ms. Duran before 10:00am.
- Required information: student's full legal name, grade, and reason.
- Medical notes: give to Ms. Duran as soon as possible, but within **two** days.
- No need to call or email if coming in late with a medical note/excuse.
- Leaving campus must sign IN and OUT.
- If you leave a doctor/dentist/ortho office without a note, ask them to fax the note to the MMS office (713-251-3915).

# ATTENDANCE

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- Non-medical absences still require a call or email within **two** days.
- Some absences may require a confirmation from a religious body, as in the case of a religious observance.
- If a student is tardy, he/she must pick up a pass in the office **before** proceeding to class.

# SCHOOL ARRIVAL

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- Have your kids ride the bus if at all possible to reduce the congestion and number of cars around the school.
- Students arriving before 8:18am will be directed to the courtyard.
- Buses unload on the Attingham side of the school.
- Drop car riders on the Vindon side of the school by the gym.
- Pull as far forward as you can in car drop off line.
- Have your students ready to exit the vehicle.

# SCHOOL DISMISSAL



- Students watched a safety video the first day of school illustrating the appropriate means of dismissing school.
- Students crossing to the Tallowood parking lot **MUST** go to either the Attingham/Vindon corner and cross with crossing guard Ms. Rosa, or the Vindon speed bump with crossing guard Ms. Rebecca.
- Students crossing at Attingham/Barryknoll must cross at the stop sign and make sure no cars are coming. There is **no** crossing guard there.

**BE CAREFUL!**



# LUNCH

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If bringing lunch to your child - take it to the office. There is a log book to check it in and your child can pick it up in the office right before their appointed lunch time.

**6TH GRADE - 11:01-11:31**

**7TH GRADE - 11:53 - 12:23**

**8TH GRADE - 12:45 - 1:15**

# LUNCH ACCOUNT

https://www.schoolcafe.com/

SchoolCafé

English

**schoolcafé**  
Connecting Families to School Nutrition

Username Forgot Username?

Password Forgot Password?

Remember Me

Sign in

**Need to create an account or contact us?**

Select your State  
TX - Texas Enter the name of your School District

Reset

Download on the App Store GET IT ON Google Play

FAQs

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# LIBRARY



Memorial Middle

ABOUT

ACADEMICS

ATHLETICS

STUD

## LIBRARY

### Information

#### HOURS:

Monday - Thursday 8:00 am - 4:00 PM

Closed: Tuesday AM & Friday @ 3:30 PM

#### LIBRARIAN:

Mrs. Fraser

Contact Info [email](#) phone: 713-251-3927

#### STAFF:

Mrs. Mikes

Mrs. Chan (part-time)

#### MISSION:

To prepare students to be lifelong readers and efficient, ethical users of print and digital resources.

[\\*Student Acceptable Use Policy \(p. C-23\)](#)

[LIBRARY SCHEDULE](#)

[IPAD CART CALENDAR](#)

[LIBRARY RESOURCES](#)

[CLASSROOM RESOURCES](#)

[Extracurricular  
itslearning](#)

[Library](#)

[National Honor Society](#)

# ItsLearning TEACHER BLOGS

Each teacher is able to set up his/her own blog through ItsLearning. Check out the “About Me” section.

Students should be able to access the blog from within that teacher’s ItsLearning classroom.

itslearning

itslearning ePortfolio

Secure <https://sbisd.itslearning.com/techsmith/blog/>

Apps SBISD Bookmarks Login - Powered by S Website Admin K1000 Administrator Spring Branch ActivE Bookmarks 21st Century ETrainer

**WENDY SMITH**  
Your ePortfolio

You are here: [Your ePortfolio](#) > Blog

[About me](#)

[Blog](#)

**About Panning**  
This week, we learned about the steps of creating a controlled blur that shows motion...

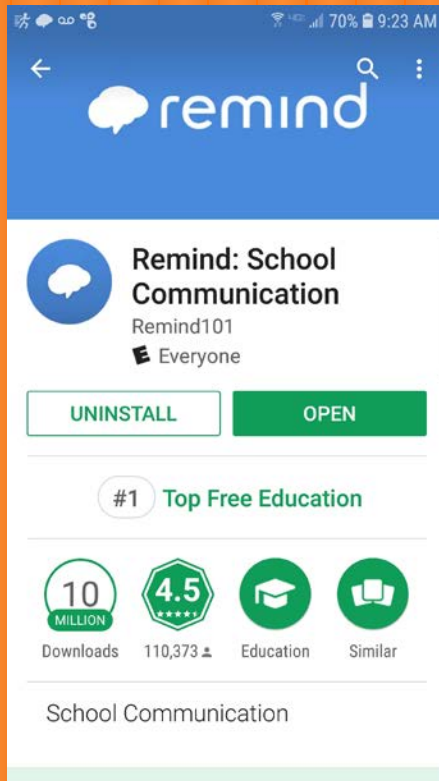
Friday, March 23, 2018 7:51:21 AM [Add comment](#)

Powered by: [itslearning](#)

# TUTORIALS AND LATE BUS

- Teachers will offer tutorials before and after school throughout the year.
- Tutorial times will be set by the teachers and are generally announced on each teacher's itsLearning site.
- If your child stays, they may take the late bus home at 4:30pm. The bus will stop at your home elementary school campus. **The late bus only runs Monday thru Thursday.**

# REMIND APP



- Teachers use Remind messaging app to remind students and parents of deadlines, projects, general information.
- Can be used on computer or phone/tablet devices.
- Teachers will give out an “@” address for you to use when signing up for their classes.

# SKYWARD



- Search “Skyward” on [springbranchisd.com](http://springbranchisd.com).
- Can be used on computer, phone, or tablet devices.
- Can fill out SBISD forms, view class schedules, grades, attendance, shot records, academic history, and more.
- Login given by the Registrar, Ms. Duran.

# PEER GROUP MEETINGS

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- Peer Group Meetings are parent meetings scheduled throughout the year and are a great opportunity to learn what is going on in your child's grade.
- They are run by your grade level counselors.
- Generally held during lunch in the Library - BYO sack lunch
- 6<sup>th</sup> Grade – September 13<sup>th</sup> – 11:30am
- 7<sup>th</sup> Grade – October 3<sup>rd</sup> – 12:00pm
- 8<sup>th</sup> Grade – October 17<sup>th</sup> – 11:30am



# YEARBOOK

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Link to order will be sent out by MMS.

8<sup>th</sup> Grade Ads will be available.

# SOCIAL

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Back to School Party (All Grades)

Friday, October 12<sup>th</sup>

5:30pm - 7:30pm

8th Grade Party

Saturday, May 4<sup>th</sup>

7:00pm - 10:00pm

# 8<sup>th</sup> GRADE TRIP

Washington, D.C. – February 15-18 – Optional Trip

80 Student Maximum (60 Already Signed Up)

8 Chaperones Plus Assistant Principal

4 Students Per Room

\$1,721 Cost

Watch PTA Newsletter for more information.

# PTA COMMUNICATION

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WEEKLY NEWSLETTER

PTA WEBSITE

MMS PTA FACEBOOK PAGE

# PTA WEBSITE

MMSPTA.COM



**Memorial Middle School PTA**  
12550 Vindon Dr, Houston, TX 77024

Home ▾ PTA Calendar Big Form 2018-19 ▾ Submit PTA Communications  
▾ MMS INFO/PROGRAMS/EVENTS ▾ PTA FORMS AMAZON SMILE SCHOOL SUPPLY LISTS CONTACT

## MMS Information

Office Hours: 7:30 AM - 4:30 PM  
School Hours: 8:25 AM - 3:30 PM  
Principal: Ellen Green  
Assistant Principals: Lee Ann Berk,  
Hilary Hiller, Joe Roth  
Phone: 713-251-3800  
Fax: 713-251-3915

## Upcoming Events

**AUG 23**  
Thu  
8:45 am  
Newcomers'  
Meeting @  
Auditorium

9:30 am PTA  
Meeting @  
Auditorium

10:30 am 8th Grade  
Dance Meeting –  
After ... @  
Auditorium

**SEP 3**  
Mon  
all-day Labor Day  
Holiday – No School

**SEP 12**  
Wed  
11:00 am Teacher  
Appreciation  
Luncheon

**SEP 13**  
Thu  
11:30 am 8th Grade  
Peer Group

**SEP 20**  
Thu  
12:00 pm PTA  
Meeting @ Library

## The MMS PTA Big Form is Available Now!

The Big Form is the quick and easy way to complete your MMS PTA forms and pay by credit card on our secure site. The Big Form will not be offered in any other format (paper, etc.). Use this Big Form to become a member of the MMS PTA, order directories or yard signs, sign ...

[View full post](#)

## The MMS PTA Big Form is Available Now!

August 19, 2018

The Big Form is the quick and easy way to complete your MMS PTA forms and pay by credit card on our secure site. The Big Form will not be offered in any other format (paper, etc.).

Use this Big Form to become a member of the MMS PTA, order directories or yard signs, sign up to help out at MMS, and make donations to the PTA, MMS, the 8th Grade Party, and Teacher Appreciation!

<https://memorialmiddleschool.wufoo.com/forms/mms-pta-big-form-201819/>

## SBISD Website – Navigating the MMS Page

August 18, 2018

The new website is completely different, so Wendy Smith with SBISD put together a guide to navigating the new MMS page within the SBISD website!

[Navigating your new MMS Website](#)

Join the MMS PTA Email List!

**Sign up for the  
Email List**

6th Grade News

7th Grade News

8th Grade News

[8th Grade Dance Meeting](#)

Useful School Links

[Bus Routes](#)

[Lunch Menu](#)

[Memorial Middle School](#)

[Online Lunch Account](#)

[Skyward \(Family Access\)](#)

[Spring Branch ISD Main Site](#)

Find us on Facebook



# CONTACT

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SCHOOL PHONE NUMBER: 713-251-3900

SCHOOL ADDRESS: 12550 Vindon Lane, 77024

SCHOOL WEBSITE: <http://mms.springbranchisd.com>

PTA WEBSITE: [www.mmspta.com](http://www.mmspta.com)

# WELCOME TO MMS!

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Contact us with any additional questions at:

[MMSeaglespta.com](http://MMSeaglespta.com)